

**THIS DOCUMENT IS IMPORTANT
PLEASE RETAIN IT FOR YOUR RECORDS**
Please ensure all charity trustees are aware of this document

Mrs Rachel Camm
Banchory-Devenick School Parent
Council
c/o Banchory-Devenick School
Banchory- Devenick
Aberdeen
AB12 5XG

Our ref: RS/STA/17-0684

15 September 2017

Dear Mrs Camm

Decision on your application to become a charity

I am pleased to tell you that the Office of the Scottish Charity Regulator (OSCR) is satisfied that your organisation meets the charity test, and has entered it in the Scottish Charity Register. This means it now has charitable status under the Charities and Trustee Investment (Scotland) Act 2005.

The details of your charity's entry in the Register are set out below.

Please check these details and let us know of any errors.

Your charity's registered name is:	Banchory-Devenick School Parent Council
Your charity number is:	SC047746
Your charity was registered on:	15 September 2017
Your principal contact address is:	c/o Banchory-Devenick School Banchory- Devenick Aberdeen AB12 5XG



**THIS DOCUMENT IS IMPORTANT
PLEASE RETAIN IT FOR YOUR RECORDS
Please ensure all charity trustees are aware of this document**

Your charitable purposes are:	B - the advancement of education
Your charitable objects are:	2. The purpose of the Parent Council is to advance education for the pupils of Banchory-Devenick School. This will be achieved by: • Working in partnership with the school to create a welcoming school, which is inclusive for all parents. The term "parents" is used to include all parents, guardians and carers of children who attend Banchory-Devenick School • Promoting partnership between the school, its pupils and all its parents • Developing and engaging in activities which support the education and welfare of the pupils • Identifying and representing the views of parents on the quality of education provided by the school and other matters affecting the education and welfare of the pupils • Participating in the appointment of senior staff
Your charity's accounting reference date is:	31/07

Charity trustees' duties and responsibilities

The charity trustees of **Banchory-Devenick School Parent Council** are jointly responsible for running the charity and managing its assets. By law they must do certain things, such as the following:

Publicise its charitable status and provide information to the public: you must let people know that Banchory-Devenick School Parent Council is a charity by including its charity name and charity number on its literature, emails and web pages (where applicable), and also on documents issued by a third party on the charity's behalf. You have six months from the date of this letter to comply with the duty to publicise the charity's status. You must also supply a copy of

**THIS DOCUMENT IS IMPORTANT
PLEASE RETAIN IT FOR YOUR RECORDS**
Please ensure all charity trustees are aware of this document

your accounts and constitution to anyone who asks for them. You can find full details of these duties on our website in the section on charity trustees' duties.

- **Annual monitoring:** every year, you must provide information to us about the activities of your charity, and by law we must monitor all charities on the Register. Your charity must fill in an Online Annual Return and send this to us along with its accounts. You can find out more about preparing your accounts and reporting to us on our website www.oscr.org.uk.
- **Making changes to the charity:** you need to get our consent before taking certain actions, and must tell us about certain decisions you have taken. You can find out when and how to do this on the 'Making changes to your charity' section on our website.

We have sent a copy of this letter and the introductory leaflet 'Being a charity in Scotland' to all those trustees who have provided OSCR with an email address. Please distribute this letter and the introductory leaflet to any trustee who have not provided OSCR with this information.

You can contact us at info@oscr.org.uk or on 01382 220446 if you have any questions.

Yours sincerely



Chris Kennedy
Registration Team Case Officer

01382 346 881
christopher.kennedy@oscr.org.uk